

Doc. No: AM-FR-87-01

(Sample application for
confirmation of participation in
customs house)
Form No 2



Iran International Exhibitions Co

To: Iran International Exhibition Company

The respected director of executive affairs

Respectfully as this company is the official agent of Company in foreign exchange sector of in international exhibition in Hall No at Booth No With area ofm²; thus, It is kindly requested to issue the participator's confirmation in order to enter the transit/temporary of exhibition articles the subject of factor/factors No, in date / dates with value of Manufactured by (country name) and with Bill of Lading No that included items from customs unit of.....

Furthermore, a copy of image of the factor/factors related to the attached bill of landing (s) attached below and Mr. /Ms. is introduced for performing the customs and administrative duties and formalities.

Full Name:

Signature and seal of the company:

The needed documentations:

- 1- A copy of factor including Ref. No, date, seal, and reliable signature
- 2- Image of Bill of Lading
- 3- Typed application on header tag of applicant company as described above
- 4- Registration of application in secretariat of company